



# festival 2018 Art Sales Information & Application

festival 2018 is held on June 1, 2, 3 2018 in downtown Grand Rapids

(festival of the arts is always held the first full weekend in June)

## Artists wishing to participate in festival must meet the following criteria:

- Reside in one of these Michigan counties: Allegan, Barry, Ionia, Kent, Montcalm, Muskegon, Newaygo or Ottawa
- **Work must be handcrafted by the artist.** Quality reproductions of artist's original work produced in limited editions (500 or less), individually signed and numbered and clearly labeled "Reproduction" or "Limited Reproduction" are permitted. All other works must be original in nature. No re-sales are allowed.

## festival provides:

- Single Booth spaces / accommodates *one* 10' x 10' tent
- Double Booth spaces / accommodates *two* 10' x 10' tents or *one* 10' x 20' tent
- Designated booth location for each artist (requests taken into consideration)
- Overnight security
- Crowds!

## Artists provide:

- Art Work
- Tents, and corner weights for all 4 corners
- Display tables, shelves, etc, and chairs
- Bags and wrapping materials
- Change for your transactions
- If desired, cordless or battery operated lights for your display space, (CFL or LED lights only)
- Sales help, if you need it during the event, for your tent

## Logistics:

- festival Art Sales is located on Calder Plaza in downtown Grand Rapids. There is space for up to 40 — 10' x 10' single tents
- Advertised sales hours are:  
**Friday June 1 11:30am to 9pm, Saturday June 2 10am to 9pm, and Sunday June 3 10 am to 5pm**
- **Load-in: Thursday, May 31, 2018**  
Load-in is scheduled at assigned staggered times, Thursday afternoon through early evening.
- **Load-out: Sunday, June 3**  
Artists may begin to pack up at 5:00 pm on Sunday. Vehicles will *not* be allowed on Calder Plaza, however, until after the public has cleared the area, which could be as late as 8:00 pm. You are welcome to hand-carry or cart your loads to your cars as soon as you are ready to do so.

## Entries

- **Must be postmarked NO LATER THAN March 31,2018**
- **Mail or deliver all materials to:**  
festival 2018 Art Sales, c/o Gina Bivins, 808 Carpenter Ave NW, Grand Rapids MI 49504
- You may fill out the application electronically, pay online via PayPal, and submit your images online too. Go to [FESTIVALGR.ORG](http://FESTIVALGR.ORG). Click the "APPLY" button on the home page.

## PLEASE INCLUDE WITH YOUR APPLICATION

1. **\$25 Non-refundable Jurying Fee** (made out to festival of the arts)
2. **4 Photos representing the type of art you intend to sell**, preferably close-ups. Photos may be submitted on a disc. Samples of work are also acceptable. Work not represented at the time of jurying will NOT be permitted at festival. The jury reserves the right to exclude work submitted. You will be notified in writing which specific items or types of items are to be excluded. (If you would like your photos returned, include a self-addressed-stamped-envelope with your submission. Appropriate packaging and postage must also be supplied for return of any samples.)
3. **2 Photos of your booth or display area.** One photo should show your overall booth set-up and one photo should show how you will stabilize your tent. Please show the weights you plan to use.
4. **Artist's Statement.** Tell us about yourself; an artist's statement, biography, photocopies of newspaper clippings, etc. If accepted, this material *and your photos* may be used for festival publicity.

**Booth Fees and Sales Tax information:**

- Single Booth – \$200 / accommodates *one* 10' x 10' tent
- Double Booth – \$400 / accommodates *two* 10' x 10' tents or *one* 10' x 20' tent  
*Please note: A very limited number of Double Booths will be accommodated.*
- Michigan Sales Tax of 6% is the responsibility of the artist

**Questions? Contact your friendly volunteer Art Sales Representative**

Gina Bivins (evenings) 616-453-2211 or [gina@vinecroft.com](mailto:gina@vinecroft.com)  
or Karen Hunter (evenings) 616-617-3125 or [meyermay52@gmail.com](mailto:meyermay52@gmail.com)



# festival 2018 Art Sales Application

**Due no later than March 31, 2018** artists must reside in one of these MI counties: Allegan, Barry, Ionia, Kent, Montcalm, Muskegon, Newaygo or Ottawa

**PLEASE TYPE OR PRINT LEGIBLY:**

Exhibitor Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Evening Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-mail: \_\_\_\_\_

Artist Medium: \_\_\_\_\_ Price Range of Art: \$ \_\_\_\_\_ to \$ \_\_\_\_\_

Description of Work: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I request a:  **12' x 12' Single Booth - \$200**  **12' x 24' Double Booth - \$400**

*Artists must supply their own 10' x 10' or 10' x 20' tents.  
A very limited number of Double Booths will be accommodated.*

**Please list any space constraints or special requests for the layout committee to consider:**

\_\_\_\_\_  
\_\_\_\_\_

**If this is a group/guild application, please fill out the following:**

Name of Organization: \_\_\_\_\_

Number of members participating in booth: \_\_\_\_\_  
*(Please submit photographs that are representative of the work of ALL members participating.)*

**PLEASE INCLUDE WITH YOUR APPLICATION:**

1. **\$25 non-refundable jurying fee.** Check or money order only made payable to **festival of the arts**. Payments may also be made at festivalgr.org
2. **4 Photographs representing the type of art you intend to sell, preferably close-ups.** Photos may be submitted on a disc. Samples of work are also acceptable. Work not represented at the time of jurying will NOT be permitted at festival. (If you would like your photos returned, include a self-addressed-stamped-envelope with your submission. Appropriate packaging and postage must also be supplied for return of any samples.
3. **2 photos of your booth or display area.** One photo should show your overall booth set up and one should show how you will stabilize your tent. Please show the weights you plan to use.
4. **Artist's Statement.** Tell us about yourself; an artist's statement, biography, photocopies of newspaper clippings, etc. If accepted, this material *and your photos* may be used for festival publicity.

**Notification will be made by April 14, 2018**

**PLEASE NOTE:**

**Once you are notified of acceptance, Booth Fees MUST be received in full by May 14, 2018**  
**Please keep a copy of your completed application for your records.**