



Festival
of the
Arts



Performance Plus Volunteer Policies

Welcome Performance Plus by Festival Of The Arts volunteers! We are so happy to have you. It is thanks to your dedication and hard work that we can host such an awesome event in such a challenging year. While we are not able to host a large Festival Of The Arts event in the same way as we have in the past, Performance Plus is sure to be a fantastic event with your help.

The Volunteer Team, Allison, Amber, and Sally are happy to answer any questions you might have at volunteers@festivalgr.org. Here are a few general policies that can get you started:

General

As a volunteer you're representing the Festival of the Arts. We believe that all volunteers are part of the Festival of the Arts family and are ambassadors who welcome all members of the community to Grand Rapids. Treat all guests with the same courtesy that you would expect if you were a festival attendee. Be courteous, approachable and knowledgeable of festival activities.

Attire

All volunteers will be provided with a Volunteer hat, bandana and lanyard. Festival of the Arts tee shirt (from any year) or red tee is preferred. You should be able to touch the bottom of the hem on your skirts / shorts.

Smoking / Drinking

Volunteers are prohibited from smoking, vaping or drinking alcoholic beverages during their shift. If you are seen smoking or drinking during your volunteer shift, you will be asked to stop and given a warning. A second warning will result in you being removed from your volunteer shift.

If you choose to smoke, vape, or drink alcoholic beverages once your shift is complete, please remove your lanyard.

Parking

Volunteers are responsible for their own parking and will not be reimbursed.

Volunteer Roles

All volunteers are requested to use the online registration form each year at <https://festivalgr.org/volunteer/> to choose roles. This helps the volunteer committee ensure that we're placing our volunteers where they want to be so they have the best experience possible.

Also for safety to our volunteers we'll have your contact information in case of emergencies and other Festival Of The Arts related information. We will never sell your information.

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Shifts

All volunteers are requested to use SignUpGenius.com to sign up for shifts. This helps the volunteer committee keep records on how many hours are volunteered at the event. Links to SignUpGenius will be sent to you based on the volunteer roles you choose on the registration form.

Shift length is generally 3 hours, but this is variable based upon role/committee. Please double check your email confirmation for shift length information before arriving at the Festival.

Check in at the Volunteer / Headquarters tent upon arrival. You will receive your lanyard, water, a snack and directions where to go. Check out with the lead person when you complete your shift - this is for your safety so that Festival Committee Chairs know that all volunteers have left at the end of the day.

Emergency

PLEASE DIAL 911 IN THE EVENT OF A LIFE THREATENING EMERGENCY.

For non-life-threatening emergencies, please contact your shift lead.