



## FESTIVAL 2023 Performance Arts Application

HOW TO APPLY for a performance time on one of our proposed stages:

**Please read these directions before filling out the *Performance Application*. Do not fill out any form fields with “same as last year.” Every blank must be filled in completely. Failure to do so may cause your *Performance Application* to be returned as incomplete, and your application may be considered late due to this delay.**

1. Please register before January 31, 2023 in order for your performance application to be considered for Festival of the Arts 2023.
2. A member of your performing group must be a resident of one of the following counties (Kent, Allegan, Barry, Montcalm, Newago, Ottawa, Ionia, and/or Muskegon) to perform at Festival of the Arts.
3. Performance stage plots are an integral part of a smooth running schedule. It helps our stage managers and sound engineers expedite the setup process to help ensure maximum performance time for all performers. Please download our stage plot template at [https://festivalgr.org/wp-content/uploads/2022/11/2023\\_Stage\\_Plot.pdf](https://festivalgr.org/wp-content/uploads/2022/11/2023_Stage_Plot.pdf). Print the template, mark it up, scan and then upload the template when completing the online application.
4. Provide a link to a YouTube, Vimeo or Spotify file of a recent performance for our jury to review your performance application, or attach a video or audio file.
5. Festival of the Arts accepts both original material and non-original material for performance on our stages.
6. If your performance is called short or canceled altogether due to weather issues, Festival of the Arts will try to reschedule where possible. We will maintain our program schedule at all times and require your set be finished at the slotted time to keep performance running.
7. Stage hands, volunteers, and contract staff will be setting the stage with risers and appropriate sound based on your requests.
8. Please note your genre of performance by checking the appropriate box so our jury of professionals can review your work within the category of their expertise. For example – our classical juror does not jury country western.
9. You will be notified by March 1, 2023 when your performance is scheduled.
10. A \$25.00 non-refundable application fee is required.

The online application can be filled out by using the following link:

<https://fs22.formsite.com/festivalgr/gmnz6ozz5y/index.html>

## FAQ's

- Is audio equipment provided and may I bring my own equipment?
  - o Yes, FOTA's sound team provides microphones, stage monitors, power outlets, and house sound. We do not provide or allow use of in-ear monitors.
  - o You can bring your own microphones, but we cannot guarantee all formats will be compatible. Switching out equipment will require more setup time.
  - o You will need to bring your own amplifiers and instrument cables.
- What is all included in my performance time?
  - o Your performance time includes setup, performance, and tear-down. Please have all members of your group present within 30 minutes of your performance time.
- How much performance time should I plan for?
  - o Bands and musical acts:
    - Prepare for a minimum of 10-20 minutes of setup and tear-down. The more prepared you are, the more performance time you will have.
    - Prepare 30-40 minutes of music. Include some additional songs that can be performed if time allows.
  - o Dance, comedy, and theater type acts:
    - Include any setup and tear-down of props used during performance.
    - Plan for smooth scene/ act transitions during performance.
- If I am supplying backing tracks or other audio. What formats should I bring?
  - o Provide a member to operate audio tracks.
  - o Our preferred format for audio tracks is Compact Disc (CD).
  - o Music can be supplied on a tablet or other device with a 1/8" headphone jack.
  - o Ask us for any other formats.
- Will FOTA provide rugs for instruments such as drums?
  - o No
- Are drum kits or other instruments provided?
  - o No. FOTA is only able to supply 1 electronic piano if requested on your performance application.
  - o Bring your typical performance setup for your instrument with you.
- Am I able to sell merchandise or promote upcoming performances?
  - o Yes.
  - o Merchandise may not be sold backstage and must not block foot traffic.
- o **General guidelines:**
  1. No alcohol, drugs or illegal substances allowed on stage.
  2. No swearing or inappropriate/ behavior on stage. This is a family event with children.
  3. Only performers and group leaders are allowed backstage. Check with your stage manager if you're unsure.
  4. Please provide gender appropriate adult supervisors for dressing tents.
  5. You are responsible for all of your property/ equipment. FOTA is not responsible for lost, damaged, or stolen items.
  6. FOTA provides professional Audio Engineers for our entire event.
- o Link to volunteer application
  7. "Sign up <https://festivalgr.org/volunteer/#register> to be a volunteer member of our stage team or other opportunities!"
- o Update picture if possible.